

REQUEST FOR PROPOSAL (RFP)

REQUEST FOR PROPOSAL (RFP) TITLE: Construction of the Wits Brian and Dorothy Zylstra Sports Complex	UNIVERSITY OF THE WITWATERSRAND, JOHANNESBURG (WITS)
RFP REFERENCE NUMBER	FHSFRDP_TO1 – 001
RFP ISSUE DATE	Sunday, 23 June 2024
RFP DOCUMENT AVAILABLE FOR DOWNLOAD DATE & TIME	Tuesday, 25 June 2024 14H00
COMPULSORY INTENT TO BID/INTEREST (ITB)	Monday, 8 July 2024 at 23h59
COMPULSORY ONSITE INFORMATION SESSION	Wednesday, 10 July 2024 @ 10h00
RFP CLOSING DATE	Friday, 19 July 2024 at 23h59
DISTRIBUTION CHANNEL	The Sunday Times Wits Website
ISSUED BY:	CAMPUS PLANNING AND DEVELOPMENT DEPARTMENT 3 JUBILEE ROAD PARKTOWN
PREPARED BY:	Dirk Van Den Eynde
CONTACT PERSON:	Charmaine Layton #Dept-tenders.cpd@wits.ac.za and copy Admin.tenders@wits.ac.za



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T1.1 Tender Notice and Invitation to Tender

(i) Invitation

The Campus Planning and Development Department (CPD) of the University of the Witwatersrand, Johannesburg (WITS), herein referred to as the Client, cordially invites experienced and qualified contractors to participate in this Request for Proposal (RFP) for the **Construction of Wits Brian and Dorothy Zylstra Sports Complex Project**. This invitation is extended to contractors with a demonstrated expertise in executing projects of similar nature and scope.

(ii) Purpose and Scope:

The purpose of this bid is to appoint a contractor who will undertake the construction of the Wits Brian and Dorothy Zylstra Sports Complex Project.

(iii) Contractor Requirements:

The University of the Witwatersrand (Wits) seeks contractors who have a CIDB rating of **8GB or higher, please note that PE will not be consider**, this ensures that contractors possess the necessary experience, capability, and financial stability to effectively execute the project outlined within the NEC4 Contract.

(iv) Contract Award:

The Client has elected the Contract [NEC4 Engineering and Construction Contract (ECC4)] Contract Data included under Part C1.2 - to be an appropriate form of Contract for the project. The Tenderer will review the NEC4 Contract’s Standard Terms and Contract Data; and will be permitted to submit its reasonable qualifications (if applicable) for the Client’s consideration.

(v) Overall Project / Contract Execution Model

Overall delivery and management of WITS’ capital work programme is aligned with the principles of an integrated project procurement and delivery management guidelines. The Tenderer’s attention is drawn to the University’s objective of seeking to establish proactive risk management and collaborative project delivery relationship between WITS and the appointed contractor.

(vi) Policies, Procedures and Regulatory Standards:

In general, WITS executes this tender process and incorporates tender conditions that are in accordance with the latest editions of SANS 10845-3 Standard Conditions of Tender. Additionally, the University's terms and conditions, as detailed in Annexure 7 - Tender Terms and Conditions, will also be taken into consideration.

SANS 10845-3 makes several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS 10845-3.

Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies. Standard conditions for the calling for expressions of interest. As such, WITS prohibit anti-competitive practices and requires that all Tenderers submit a formal conflict of interest declaration. Tenderers can purchase electronic copies of the documents at the following links:

[SANS 10845-3:2022 \(Ed. 2.00\) \(sabs.co.za\)](https://sabs.co.za/SANS_10845-3:2022_(Ed._2.00)_)



(vii) Tender Terminology:

When considering the SANS, CIDB and NEC4 respective standard definitions, there is some discrepancy in the terminology. To clarify this, “Employer” and “Client” will be used interchangeably, having reference to the University of the Witwatersrand, Johannesburg (WITS). Similarly, ‘Works Information’ and/or ‘Scope of Works’ and ‘Scope’ will also be used interchangeably.

(viii) Further Definitions:

- For the purpose of this RFP document ‘University’ and ‘WITS’ shall mean: The University of Witwatersrand, Johannesburg, being the entity to which Services will be delivered.
- Tenderer and/or Tenderer shall refer interchangeably to the party receiving this RFP and submitting a Proposal.
- Project means Wits Brian and Dorothy Zylstra Sports Complex.
- Proposal means the submission Tenderers will submit in response to this RFP, and any Annexures thereto.
- Contract means the NEC4 Engineering & Construction Contract (ECC4)
- Site means various properties where the University of the Witwatersrand is authorised to undertake infrastructure projects.
- Sourcing Process means the RFP process that the Client is embarking on to select and appoint capable service providers to deliver the scope.

(ix) Compulsory Registration of Intent to Bid/Interest

All Tenderers must confirm their intent to bid or interest for this RFP **via email by Monday, 8 July 2024 at 23h59** in order to be eligible to participate in this tender process. Please note the following instructions:

- Register via email with your details to the following email addresses:
- **Please note the # in front of the email addresses is required.**

Attention: Charmaine Layton

To: #Dept-tenders.cpd@wits.ac.za

Cc: admin.tenders@wits.ac.za;

- Please note that all correspondence and clarifications during the RFP period will **only** be communicated to Tenderers that confirmed their intention to bid within the prescribed period.
- Ensure the correct **contact details** are provided in your intent to submit a bid. This will ensure that correspondence during the RFP phase will be issued to the correct individual’s / email address.

(x) RFP Clarifications

- Should any part or parts of this RFP or the Sourcing Process described herein below require further explanation, or be ambiguous or contradictory, clarification prior to submission of your Proposal can be obtained in writing to the project Coordinator, Charmaine Layton, #Dept-tenders.cpd@wits.ac.za
- Email will be used for clarifications during the RFP period. The Tenderer shall, in all written correspondence, identify itself by the complete company name and RFP reference number.
- Telephonic clarifications are not officially acknowledged, and all clarifications or requests must be in writing to the designated email address referenced in the RFP document.
- Upon receipt of any request to clarify elements of the RFP, an email to clarify the points in question shall be issued by WITS to all Tenderers that registered timeously, provided that the clarification is not of a confidential nature, broadly applicable and justified.
- All RFP clarifications or addenda shall be issued formally to Tenderers by means of a Tender Bulletin unless the information is of a confidential nature.



- No Tenderer may communicate with any person connected with this document on any matter affecting this document between the initial date of issue of the document and the dispatch of the written notification of the selected Tenderers, except via the contact person listed above.

(xi) Compulsory Onsite Information Session

- **Purpose:** WITS will host a compulsory onsite Information Session to provide Tenderers with an in-depth understanding of the project scope and site conditions. Attendance is mandatory to ensure that all potential Tenderers have the necessary information to prepare their proposals.
- **Agenda and Duration:** The session will include a detailed briefing, a site tour, and a Q&A segment. The session is expected to last approximately one (1) hour, from 10:00 to 11:00.
- **Participant Limitation:** To ensure a productive session, WITS will limit the number of participants per company to two (2) for the questions and answers segment.
- **Submission of Questions:** Participants are requested to submit any clarification questions before the Information Session (details of which will be included in the invitation email) to ensure that the most pertinent questions are addressed during the session.
- **Logistics:** The Information Session will be held at Wits Education Campus, 27 St Andrews Rd, Parktown, Johannesburg, 2193. Please meet at Impilo block, at 10:00 parking is available. A meeting invite, along with a map, will be emailed to all Tenderers who have submitted their compulsory intent to bid before the deadline.
- **Registration Requirement:** Only Tenderers who have registered their intent to bid/interest by the stated deadline will be allowed to submit proposals for the RFP.
- **Contact Information:** For any questions or assistance regarding the Information Session, please contact Charmaine Layton at #Dept-tenders.cpd@wits.ac.za and cc admin.tenders@wits.ac.za.

(xii) Outcome Disclosure Discretion Clause:

The client reserves the right to exercise full discretion regarding the sharing of details pertaining to the outcome of the tender process. The client is not obliged to disclose any information regarding the tender outcome and may choose to keep such details confidential. Any decision to disclose or withhold information regarding the tender outcome shall be solely at the client's discretion.

(xiii) Overall Project / Contract Execution Model

The University aims to enhance the overall quality of project delivery by appointing a single contractor under the NEC4 Engineering and Construction Contract (ECC4) for the construction of the new Wits Brian and Dorothy Zylstra Sports Complex. This appointment will cover the entire construction period., culminating in a seamless handover and commissioning to the University's asset management departments.

Prospective Tenderers should note the University's objective to establish a proactive risk management and collaborative project delivery relationship.

- The appointment is non-committal, and there is no guarantee of any additional projects being allocated to the appointed contractor beyond this specific project.
- The Client reserves the right to award any future projects outside of this contract at their discretion, for example, by undertaking standalone tender processes.
- The Client reserves the right to allocate any modifications or additional works related to this project to the appointed contractor at their full discretion, guided by considerations such as relevant experience, performance during the project, and contractor capacity.



QUERIES PERTAINING TO THIS RFP CAN BE DIRECTED TO -			
Tender Administrator	Charmaine Layton	E-MAIL	To: #Dept-tenders.cpd@wits.ac.za Cc: admin.tenders@wits.ac.za
<p>The compulsory onsite Information Session with representatives of WITS will take place at the project site on Wednesday, 10 July 2024 @ 10h00.</p> <p>Details regarding the exact location and logistics will be communicated to all Tenderers who have submitted an Intent to Bid by the stated deadline.</p> <p>Only two (2) participants per Supplier are allowed. All participants shall be confirmed in the attendance register prior to the commencement of the session.</p>			

(xiv) Sourcing Process

WITS conduct business in a manner that encourages good supplier relations within an environment that promotes competition and is compliant with WITS’ policies and the law.

- The Tenders participating in this RFP are required to comply in all respects with the RFP instructions and requirements.
- The selection for the RFP process will include criteria for price, quality and preference.
- The Tenderers’ Proposal will consist of a formal, binding bid relative to this project.
- The Client will evaluate and score each tender submission against pre-determined Evaluation Criteria.

(xv) The submission will be assessed in a 3 – phase process:

- Phase 1: Prequalification Procurement & Technical Mandatory
- Phase 2: Functionality / Proposal evaluation with a minimum threshold of 70%
- Phase 3: Pricing (60%) and preference (10%) and Quality / Technical 30 %



T1.2 Tender Data

Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies.

Clause number	Tender Data
3.1	The Employer is the University of the Witwatersrand, Johannesburg, acting through its Campus Planning and Development Department.
3.2	The tender documents issued by the Employer comprise the documents listed on the contents page.
3.3	The Project Co-Ordinator Charmaine Layton #Dept-tenders.cpd@wits.ac.za and cc admin.tenders@wits.ac.za
3.4	The language for communication is English.
3.5.1	<p>In addition, the Client reserves the right at any time to:</p> <ul style="list-style-type: none"> • Request further information should the Tenderer submit insufficient detail. • Contact any Tenderer during the evaluation process, to clarify any information, without informing any other Tenderer, • Award only a portion of the tender, • Award portions of the tender to more than one contractor, • Withdraw, defer, suspend, or reissue the tender in whole or in part at any time, • Share all information and findings with any other higher education entities worldwide, provided such information has not been marked as confidential, for benchmarking purposes, and, • Audit the awarded contracts from time to time.
3.6	The competitive negotiation procedure shall be applied.



Clause number	Tender Data
4.1	<p>Only Tenderers who satisfy the pre-qualification criteria as set out in this document should submit a Tender Submission, failure to do so will result in disqualification.:</p> <p>Procurement eligibility and Pre-Qualification criteria is listed below:</p> <ul style="list-style-type: none"> a) The registration of intent to bid/interest is compulsory. Additionally, Tenderers must ensure representation by one of their full-time employees at compulsory onsite Information Session. b) the Tenderer has Completed and Signed Appendix A: Returnable Schedules & Documents Schedule 1: Tender Submission and there are no conflicts of interest which impact the Tenderer’s ability to perform the contract in the best interests of the Client or potentially compromise the tender process. c) The Tenderer must provide Company registration (CIPC /CK etc.) indicating the date of registration/incorporation, and a list of directors, partners, and members. d) the Tenderer submits an Original Valid Tax Clearance PIN (In case venture/consortia partners, each partner must submit a tax clearance certificate) issued by the South African Revenue Services or has made arrangements to meet outstanding tax obligations. e) The Tenderer submits a VAT Registration Certificate. Provide rationale if VAT is not applicable. f) The Tenderer must provide signed Annual Financial Statements for the past three (3) years, including the financial statements for the year 2023, in line with the Companies Act. g) the Tenderer must provide proof of the following insurance coverage: <ul style="list-style-type: none"> i. Contractors Liability with a minimum value of R 200 million per claim, with no limit to the number of claims with an annual aggregate of R 600 million. ii. Professional Indemnity Insurance with a minimum value of R 5 million per claim, with no limit to the number of claims with an annual aggregate of R 25 million. iii. General and commercial liability insurance which includes defective workmanship, public liability, cyber risk insurance, products and equipment liability, bodily injury and death, and property damage Public Liability with a minimum value of R 200 million in per claim, with no limit to the number of claims with an annual aggregate of R 600 million. iv. SASRIA Special Risk Insurance h) The tender to provide proof of bank rating and/or letter of good standing.



Clause number	Tender Data
4.1	<p>i) The Tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer.</p> <p>j) the Tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.</p> <p>The Tenderer has not:</p> <ul style="list-style-type: none"> i. abused the Client’s Supply Chain Management System; or ii. failed to perform on any previous contract and has been given written notice to this effect. <p>Technical/Functional Mandatory Criteria are listed below:</p> <ul style="list-style-type: none"> a) Tenderers must be South African entities or have a local presence within South Africa, with offices located within 80km from Campus Planning and Development offices, 3 Jubilee Road, Parktown, Johannesburg. Proof of local presence in the Greater Johannesburg area, as well as proof of head office (either a utility bill or lease agreement), must be provided. Proximity to both the Tenderer's location and the project site is a weighted criterion in the bid assessment, with closer proximity to the project location potentially being favoured, provided all other requirements are met. b) The Tenderer to provide a minimum of three (3) contactable client references where they have provided a similar requirement in the last 5 (five) years, with construction values of R 100 million and above. The references must have similar or greater technical capacity and complexity to that of this Tender. For each, attach a Completion Certificate or written testimonial/confirmation of completion from the client or Client. c) the Tenderer is not an unincorporated joint venture; and is registered in terms of the Companies Act, 2008 (Act 71 of 2008) or Close Corporation Act, 1984, (Act No. 69 of 1984) or, if a partnership, has in place a partnership agreement that enables the partnership to automatically continue to function in the event of a death or withdrawal of one of the partners. d) The Tenderer must hold a CIDB grading of 8GB or higher, please note that PE will not be consider. Only Tenderers with suitable experience in providing similar works will have their submissions evaluated. e) Tenderers must complete Schedule 5: Contactable Client References in Appendix A f) Tenderers must submit the key personnel’s qualifications, certificates, and CV. g) Tenderers must provide proof of Professional Registration. (Company and / or individual where applicable) h) Tenderers must proof of assets e.g., equipment and property. The University reserves the right to inspect the locations where the assets are based. i) The Tenderer must provide their National Treasury Central Supplier Database registration number, or proof of registration. <p>ECC4 Contract Mandatory Criteria</p> <ul style="list-style-type: none"> a) Tenderers must complete the Schedule of Deviations in the RFP document. (if applicable) b) Contractors must complete and sign the Form of Offer and Acceptance. c) Tenderers must complete the Data provided by the Contractor section in the Contract document d) Tenderers must complete the Price list information. e) Tenderers must complete the fee percentage f) Tenderers must ensure that their pricing is submitted to the University in accordance with the pricing requirements set out in the Tender Documents. <p>Other Elements that are considered as part of the evaluation include:</p> <ul style="list-style-type: none"> a) The tenderer should submit a current, valid B-BBEE certificate issued by a SANAS accredited verification agency unless the Tenderer is an exempted micro enterprise (EME) or a qualifying small enterprise (QSE), in which case the Tenderer may submit a sworn affidavit in accordance with the B-BBEE Act: Codes of Good Practice published in Government Gazette No. 36928. The University is only considering B-BBEE Levels insert.



4.7	The compulsory onsite Information Session with representatives of WITS will take place at the project site on Wednesday, 10 July 2024 @ 10h00 . Details regarding the exact location and logistics will be communicated to all Tenderers who have submitted an Intent to Bid by the stated deadline. Only two (2) participants per Tenderer are allowed. All participants shall be confirmed in the attendance register prior to the commencement of the session.
4.10	Tenderers are required to state the rates and currencies in South African Rands (ZAR).
4.11	An item against which no rate or price is entered by the Tenderer shall be covered by other rates or prices detailed in the tender offer.
4.12	Not applicable.
4.13.4	An officer or director of the Tenderer who is legally authorised by the Tenderer to enter into a binding agreement must sign the tender offer. WITS may request proof of the authorisation document at any time.
4.13.5	Only Electronic Submissions are allowed
4.15	The Tenderer will be required to submit electronic proposals in strict accordance with WITS' Email Tender Submission Protocol & Terms and Conditions (Annexure 6) outlining the requirements from WITS. The Tenderer shall: <ul style="list-style-type: none"> - Avoid emailing Submissions in the last sixty (60) minutes that the Invitation to Tender is open. - Tenderers must use the following identification format: [Number of Emails Sent Tender Reference Number Tender Short Description Tenderers Company Name]. - The University will only accept the following file extensions: .zip - Zip compressed file, .doc and .docx - Microsoft Word file, .pdf - PDF file, .xls - Microsoft Excel file and .mp4 - MPEG4 video file. - The University's server cannot accept emails containing zip files or attachments that exceed 20 MB. If the total size of the submission is more than 20 MB, Tenderers must separate the submission into parts less than 20 MB and note the number of emails sent accordingly. - Tenderers must ensure that all emails are sent with a read and delivery receipt request for example from an Outlook or Gmail server. - Email Proposal addressed to, with the following details in the covering mail:
4.13.5	Attention: Charmaine Layton (Project Co-Ordinator) E-Mail Addresses: To: #Dept-tenders.cpd@wits.ac.za Cc: admin.tenders@wits.ac.za, Subject Matter: Request for Proposal RFP Tender No: FHSFRDP_TO1 RFP Tender Title: Construction of the new Wits Brian and Dorothy Zylstra Sports Complex
4.15	The closing time for submission of tender offers is on Friday, 19 July 2024 at 23h59
4.16	The tender offer validity period is one hundred and eighty (180) days .
4.22	All returnable documents, certificates and schedules must be current and valid and returned with the tender's offer submission.
5.1	The Client will respond to requests for clarification received up to five (5) working days before the tender closing time.
5.2	The Client shall issue addenda until three (3) working days before tender closing time.
5.11.1	The financial offer will be reduced to a comparative basis using the Tender Assessment Schedule included below:



5.11.5 The tender submissions will be evaluated in terms of Method 4: Financial offer, quality, and preferences in the final scorecard.

Each evaluation criterion will be assessed in terms of five indicators – Excellent, good, satisfactory, poor and no response. Scores of 100%, 90%, 70%,40%, or 0% will be allocated to each response. The scores of each of the evaluators will be averaged, weighted, and then totalled to obtain the final score for quality.

Please note that the score is as a total % of the criterion points

The price, quality and preference criteria and maximum score in respect of each of the criteria are as follows:

Financial Offer	60 Points
Quality	30 Points
Company Experience & Track Record	9 Points
Key Personnel Experience & Competency	6 Points
Empowerment Strategy & Subcontracting Strategy	1.5 Point
Local Unskilled Labour Sourcing Strategy	1.5 Point
Quality Control and Assurance	1.5 Point
Health and safety	1.5 Point
Construction Programme	6 Points
Proximity to University Location	3 Points
Preference	10 Points
Tendering Company's B-BBEE Level	5 Points
Tendering Company is at least 51% Black owned.	5 Points
Total	100 Points

5.11.8 **Wits Preferential Procurement Goals**

WITS recognised the need to participate meaningfully in the socio-economic transformation of South Africa and has identified specific principles that will address business and wealth creation imperatives with its dedicated preferential procurement philosophy.

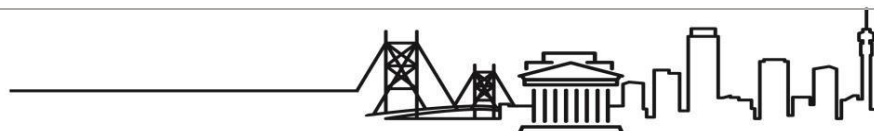
To this end, in addition to requirements in the RFP, **WITS will use the 90/10 preference points system**. The allocation of the points will be as follows:

5 of 100 evaluation points (5%) to the below criterion yes/no criteria

B-BBEE Status Level of Contributor	90 / 10 preference points system (contracts >R50 million)
Level 1 Contributor	10
Level 2 Contributor	9
Level 3 Contributor	8
Level 4 Contributor	5
Level 5 Contributor	4
Level 6 Contributor	3
Level 7 Contributor	2
Level 8 Contributor	1
Non-compliant contributor	0

A further 5 of 100 evaluation points (5%) to the following yes/no criterion:

- Tendering company is at least 51% Black owned



5.11.9

In this stage, the Tenderer must get a minimum of 70% (i.e. 70) to move on to the next stage of evaluation.

The minimum score for quality evaluation is 70%.

The evaluation of the Functionality Criteria of the Tender Submission will be based on the following criteria:

Quality criteria	Sub criteria	Maximum number of points
Criterion 1: Company Experience & Track Record	The Tenderer to provide a minimum of three (3) contactable client references where they have provided a similar requirement in the last 5 (five) years, with construction values of R 100 million and above. The references must have similar or greater technical capacity and complexity to that of this Tender. For each, attach a Completion Certificate or written testimonial/confirmation of completion from the client or Client.: <ul style="list-style-type: none"> - Project description (not just a title) - Project value overall budget (if available) including VAT @15% - Project start date - Project completion date - Contactable client reference 	30 %
Scoring: Company Experience & Track Record	Tenderer has completed at least five (5) or more similar projects	Excellent (Score 100)
	Tenderer has completed at least four (4) similar projects	Good (Score 90)
	Tenderer has completed at least three (3) similar projects	Satisfactory (Score 70)
	Tenderer has completed at least two (2) similar projects	Not Applicable
	Not applicable	Not Applicable
Criterion 2: Key Personnel Experience & Competency	CVs of project staff/key personnel must be provided. Proof of qualifications and years of relevant experience of proposed staff / key personnel is to be submitted with a Curriculum Vitae. <ul style="list-style-type: none"> - relevant certifications. - List of key personnel and their qualifications. 	20 %
Scoring: Personnel Experience & Competency	Tenderers Key Personnel has >12 years of relevant experience	Excellent (Score 100)
	Tenderers Key Personnel has 10- 12 years of relevant experience	Good (Score 90)
	Tenderers Key Personnel has 6 - 9 years of relevant experience	Satisfactory (Score 70)
	Tenderers Key Personnel has < 6 years of relevant experience	Poor (Score 40)
	Tenderer has not submitted information	Cannot Score (Score 0)
Criterion 3: Empowerment Strategy & Subcontracting Strategy	Tenderers are required to submit a comprehensive strategy that addresses both subcontracting and empowerment initiatives.	5 %
Scoring: Empowerment Strategy & Subcontracting Strategy 5 points	Empowerment: Exceptional initiatives far exceeding industry standards, innovative programs for youth employment, gender equality, and employment of persons with disabilities; clear, ambitious, and measurable targets for transformation. Subcontracting: Exceptionally detailed and comprehensive, innovative approaches, far exceeds requirements.	Excellent (Score 100)



	<p>Empowerment: Detailed initiatives exceeding industry standards for youth employment, gender equality, and employment of persons with disabilities; clear and measurable targets for transformation.</p> <p>Subcontracting: Detailed and comprehensive, exceeds industry standards</p>	Good (Score 90)
	<p>Empowerment: Meets basic industry standards for youth employment, gender equality, and employment of persons with disabilities; some targets mentioned for transformation.</p> <p>Subcontracting: Clear and meets industry standards, basic details provided.</p>	Satisfactory (Score 70)
	<p>Empowerment: Minimal initiatives for youth employment, gender equality, and employment of persons with disabilities; lacks detail on transformation.</p> <p>Subcontracting: Strategy is minimal with few details, barely meets basic requirements.</p>	Poor (Score 40)
	Tenderer has not submitted information / Tenderer has submitted insufficient information to score the schedule.	Cannot Score (Score 0)
Criterion 4: Local Unskilled Labour Sourcing Strategy	Tenderers are required to submit their experience and strategy for sourcing local unskilled labour. The evaluation will focus on your previous experience and the clarity and feasibility of your proposed strategy for this project.	5 %
Scoring: Local Unskilled Labour Sourcing Strategy 5 points	<p>Experience: Excellent previous experience, substantial evidence of successful and innovative sourcing.</p> <p>Strategy: Exceptional strategy, highly detailed and innovative plan</p>	Excellent (Score 100)
	<p>Experience: Good previous experience, strong evidence of successful sourcing.</p> <p>Strategy: Good strategy, detailed and feasible plan.</p>	Good (Score 90)
	<p>Experience: Some previous experience, evidence of acceptable sourcing.</p> <p>Strategy: Acceptable strategy, clear and feasible plan.</p>	Satisfactory (Score 70)
	<p>Experience: Limited or no previous experience lacks evidence of successful sourcing.</p> <p>Strategy: No acceptable strategy, lacks clarity and feasibility.</p>	Poor (Score 40)
	Tenderer has not submitted information or inadequate information submitted.	Cannot Score (Score 0)
Criterion 5: Quality Control and Assurance	Tenderers must outline their quality control and assurance processes to ensure the highest standards are maintained throughout the project. This includes measures for monitoring, evaluating, and improving quality during the project lifecycle	5 %
Scoring: Quality Control and Assurance 5 points	Comprehensive quality control plan, demonstrating a commitment to high standards.	Excellent (Score 100)
	Clear quality control measures outlined, addressing potential issues.	Good (Score 90)
	Basic quality control measures presented.	Satisfactory (Score 70)
	Limited quality control measures or unclear plan.	Poor (Score 40)
	Tenderer has not submitted information on quality control.	Cannot Score (Score 0)



Criterion 6: Health and safety	Tenderers must provide a comprehensive health and safety plan that addresses all potential risks and outlines the measures to ensure the safety of all personnel involved in the project.	5 %
Scoring: Health and safety 5 points	Robust health and safety plan exceeding industry standards.	Excellent (Score 100)
	Clear health and safety measures in place, ensuring a safe working environment.	Good (Score 90)
	Adequate health and safety measures presented.	Satisfactory (Score 70)
	Limited or unclear health and safety provisions.	Poor (Score 40)
	Tenderer has not submitted information on health and safety.	Cannot Score (Score 0)
Criterion 7 Construction Programme	<ul style="list-style-type: none"> - Project Timeline - Resource Allocation - Coordination and Communication - Risk Management - Monitoring and Reporting 	20 %
Scoring: Construction Programme	Tenderer submitted a program containing all of the required criteria	Excellent (Score 100)
	Tenderer submitted a program containing only four (4) of the criteria.	Good (Score 90)
	Tenderer submitted a program containing only three (3) of the criteria.	Satisfactory (Score 70)
	Tenderer submitted a program containing only two (2) of the criteria	Poor (Score 40)
	Tenderer submitted a program containing only one (1) of the criteria or no Project programme submitted	Cannot Score (Score 0)
Criterion 8: Proximity to University Location	<ul style="list-style-type: none"> - ≤ 10 kilometres - > 10 & ≤ 30 kilometres - > 30 & ≤ 50 kilometres - > 50 & ≤ 80 kilometres - > 80 kilometres 	10 %
Scoring: Proximity to University	Tenderer is at least ≤ 10 kilometres	Excellent (Score 100)
	Tenderer is at least > 10 & ≤ 30 kilometres	Good (Score 90)
	Tenderer is at least > 30 & ≤ 50 kilometres	Satisfactory (Score 70)
	Tenderer is at least > 50 & ≤ 80 kilometres	Poor (Score 40)
	Tenderer is > 80 kilometres	Cannot Score (Score 0)
The maximum possible score for quality (Ms)		100%



<p>Criterion 1</p>	<p>COMPANY EXPERIENCE & TRACK RECORD</p> <p>Tenderer’s Experience and Competency (30 points)</p> <p>The scoring of the respondent’s experience will be as follows:</p> <p>Tenderers The Tenderer to provide a minimum of three (3) contactable client references where they have provided a similar requirement in the last 5 (five) years, with construction values of R 100 million and above. The references must have similar or greater technical capacity and complexity to that of this Tender. For each, attach a Completion Certificate or written testimonial/confirmation of completion from the client or Client.</p> <p>The tender response must take all the below listed items into consideration:</p> <ol style="list-style-type: none"> 1. Project description (not just a title) 2. Project value overall budget (if available) including VAT @15% 3. Project start date 4. Project completion date 5. Type of contract used.
<p>Criterion 2</p>	<p>Key Personnel (Experience & Competency) (20 points)</p> <p>The capability and experience of the Tenderer’s Team’s staff/key personnel will be evaluated in relation to the scope of work from two (2) different points of view:</p> <ol style="list-style-type: none"> 1. General experience and qualifications, 2. Knowledge of issues which the Tenderer considers pertinent to this type of project assignable under this contract. <p>An equal weighting will be applied to 1) and 2) above.</p> <p>The Tender will be evaluated on the following key personnel:</p> <ol style="list-style-type: none"> 1. Site Manager 2. Contracts Manager 3. Health and Safety Officer 4. Quantity Surveyor <p>The individual CVs should not be more than three (3) pages should be attached to this schedule. Each CV should be structured under the following headings:</p> <ol style="list-style-type: none"> 1. Personal particulars <ol style="list-style-type: none"> a. Name. b. date of birth. c. place(s) of tertiary education and dates associated therewith. d. professional awards. 2. Qualifications (degrees, diplomas, grades of membership of professional societies and professional registrations) 3. Certifications and trade tests 4. Name of current Client and position in enterprise 5. Overview of work experience (year, organisation, and position) 6. Outline recent assignments/experience that have a bearing on the scope of work. <p>Proof of qualifications, certifications, professional registrations, and memberships must be attached to this schedule.</p>



<p>Criterion 3</p>	<p>Empowerment Strategy & Subcontracting Strategy (5 points)</p> <p>Empowerment: Initiatives for youth employment, gender equality, employment of persons with disabilities, and broader transformation efforts.</p> <p>Categories:</p> <ol style="list-style-type: none"> 1. Youth Employment 2. Gender Equality 3. Employment of Persons with Disabilities 4. Transformation Initiatives <p>Subcontracting: Detailed plans for managing subcontractors, ensuring compliance with basic requirements, and adding value to the project.</p> <p>Categories:</p> <ol style="list-style-type: none"> 1. Strategy Detail 2. Compliance with Basic Requirements 3. Value Addition <p>Your submission should clearly outline your company’s initiatives, programs, measurable targets, and the added value these strategies will bring to the project. The evaluation will consider the comprehensiveness, clarity, and effectiveness of your strategy.</p>
<p>Criterion 4</p>	<p>Local Unskilled Labour Sourcing Strategy (5 points)</p> <p>Categories:</p> <ol style="list-style-type: none"> 1. Experience in Sourcing Local Unskilled Labour.
<p>Criterion 5</p>	<p>Quality Control and Assurance</p> <p>Methodology for Quality Control and Assurance: (5 points)</p> <p>Elaborate on your methodology for ensuring quality control and assurance throughout the project. Describe inspection processes, testing procedures, and any measures in place for continuous improvement.</p>
<p>Criterion 6</p>	<p>Health and safety</p> <p>Health and safety measures: (5 points)</p> <p>Provide a detailed approach to health and safety, emphasizing preventative measures, training programs, and emergency response protocols.</p>



<p>Criterion 7</p>	<p>Construction Programme (20 points)</p> <p>The contractor’s project implementation plan will be assessed for completeness and relevancy to the project. The Plan shall comprise a Construction Programme in the format of a Gant Chart which indicates the timing for all principal activities.</p> <p>The start date and completion date, milestones and durations of all activities that lie in the critical path shall be clearly shown in the Plan.</p> <p>The Contractor must submit a project-specific Plan inclusive of the following:</p> <ol style="list-style-type: none"> 1. Project Timeline: <ul style="list-style-type: none"> - Provide a detailed construction schedule outlining key milestones and timelines for completion. - Clearly demonstrate the sequence of activities, including procurement, mobilization, construction phases, and completion. - Show an understanding of critical path analysis and how delays might be mitigated. 2. Resource Allocation: <ul style="list-style-type: none"> - Detail the allocation of resources such as labour, materials, and equipment throughout the project timeline. - Demonstrate an understanding of resource constraints and how they will be managed to ensure timely completion. 3. Coordination and Communication: <ul style="list-style-type: none"> - Describe how coordination among different teams, subcontractors, and stakeholders will be managed to ensure smooth progress. - Outline the communication channels and frequency of project updates to keep all parties informed of progress and any potential issues. 4. Risk Management: <ul style="list-style-type: none"> - Identify potential risks to the construction schedule and provide strategies for mitigating these risks. - Show flexibility in the schedule to accommodate unforeseen events or changes in project scope. 5. Monitoring and Reporting: <ul style="list-style-type: none"> - Describe the methods for monitoring progress against the construction programme. - Outline the reporting mechanisms for updating stakeholders on progress, including any adjustments to the schedule.
<p>Criterion 8</p>	<p>Proximity to University Location (10 points)</p> <p>This criterion evaluates the proximity of the Tenderer's location to the University, with the general location being Parktown Wits Education Campus, 27 St Andrews Road, Parktown, Johannesburg. Points will be allocated based on the distance between the Tenderer's address and the University's location within Parktown. This assessment ensures that proximity is considered when awarding the tender, considering the convenience and accessibility of the Tenderer's location in relation to the University.</p>
<p>5.13</p>	<p>Tender offers will only be accepted if all the requirements in clause 4.1 are met:</p>
<p>5.15</p>	<p>Not applicable.</p>
<p>5.17</p>	<p>The tender is to submit an electronic copy of the contract with their submission</p>



Part T2: Returnable documents

Appendix A: Procurement Returnable Schedules – Completed and signed

Annexure 1: NEC4 Engineering and Construction Contract (ECC4)

- Form of Offer and Acceptance – Completed and signed
- Fee Percentage - Completed
- The Contractor's Contract Data - Completed

Annexure 2: Bill of Quantities

- Excel Format
- Pdf Format

